Monroe County, Georgia
Address Application Form

The Office of Planning and Zoning is responsible for assigning new addresses in unincorporated Monroe County. When a new address is assigned, that information is shared with the following agencies: Monroe County E911; the United States Post Office and the United State Census Bureau; and the Monroe County Tax Assessors Office. The information that you submit will be kept in the Monroe County Planning and Zoning Office. Please complete this form entirely.

PLEASE PRINT CLEARLY

Home

Residents Name: _____

Closest Address: _____

Closest Cross Street: _____

Landline phone number: _____

Cell phone number: _____

Email Address: _____

Map & Parcel: _____

Business

Business Owners Name: _____

Business Name: _____

Closest Address: _____

Closest Cross Address: _____

Landline Phone number: _____

Cell phone number: _____

Email Address: _____

Map & Parcel: _____

Other (if applicable)

Name: _____

Closest Address: _____

Closest Cross Street: _____

Landline phone number: _____

Cell phone number: _____

Email Address: _____

Map & Parcel: _____

Description: _____

_____

_____

Please complete and check off the following:

_____ Property is marked in the position in which the driveway will be located.

_____ Driveway is already established and mailbox is placed

How would you like to receive your address once the Zoning Officer has inspected and established this number? Please check one of the options.

_____ Call _____ Email

(Be sure you have written the correct information for these methods of contact on the first page of this application.)

After you fill the form out and completed the steps for us to verify your address, please return to the Planning and Zoning Office by via email, mail, fax or dropping it off by the Zoning Office. An address will be assigned to your property *within 3-5 business days*.

Kelsey Fortner, Zoning Officer

Email: kfortner@monroecoga.org

Mail: Po Box 189, Forsyth, GA 31029, ATTN: Kelsey Fortner

Fax: 478-994-7294

Drop Off: Commissioners Building
38 West Main Street,
2nd Floor, Zoning Office
Forsyth, GA 31029