

MONROE COUNTY, GEORGIA

NOW HIRING

Librarian

Starting Pay: \$67,932.80 annually

Monroe County is seeking an experienced, customer-focused professional to lead and manage the Monroe County Library. This role oversees daily operations, staff supervision, budget administration, collection **development, and community outreach.**

Responsibilities include:

- Managing daily library operations
- Supervising, training, and evaluating staff and volunteers
- Developing and maintaining the library collection
- Assisting patrons with reference and readers' advisory services
- Planning and promoting library programs and outreach
- Preparing and monitoring budgets and reports
- Developing policies and working with the Library Board
- Coordinating with the Flint River Regional Library System
- Serving as liaison to the Friends of the Library

Qualifications:

- Bachelor's degree in Library Science or related field
- Three or more years of professional experience (or equivalent combination of education and experience)

Applications will be accepted until the position is filled.

Apply by:

- Downloading an application at www.MonroeCoGA.org (Departments → Human Resources → Employment Applications) and emailing it to jabbott@monroecoga.org
- Picking up an application at the Monroe County Commission Office, 38 W. Main Street, between 8:00 a.m. and 5:00 p.m.

Applicants are subject to drug testing and a background check.

Monroe County is an equal opportunity employer and a drug-free workplace.