



Film Permit Application

General Information

Monroe County requires a Film Permit to be obtained by any person, company or agency filming for commercial purposes on County-owned property, county road right-of-way or inside County buildings.

A film permit application must be applied for ten (10) business days prior to shoot. If a film permit application is submitted less than ten (10) business days prior to filming, then a one-time, non-refundable charge of \$200 will be assessed, in addition to any of the applicable fees listed below.

Fees:

\$100 one-time, non-refundable filming permit fee for all film permit applications.

An additional \$250/per day for filming projects that require total road closures.

An additional \$125/per day for filming projects that require partial road closures, lane closures, or closures that require intermittent traffic control.

An additional \$100/per day for using county-owned facilities/buildings/parks for filming that will not require the closure or disruption of normal business at the facility while in use.

An additional \$250/per day for using county-owned facilities/buildings/parks for filming that will require the closure or disruption of normal business at the facility while in use.

The applicant will be required to utilize Monroe County deputies if law enforcement presence is necessary for traffic control or security. Hourly or daily rates for the usage of deputies can be negotiated between the applicant and the Monroe County Sheriff's Office.

Certificate of Liability Insurance is required for the person, company or agency filming, with no less than \$1,000,000 of liability insurance. The Certificate of Liability should list the "Monroe County Board of Commissioners" as additional insured.

Production Company Name:

Company Address:

Email _____ Phone _____ Fax _____

Applicant Name:

Email _____ Phone _____

On-Site Contact:

Email _____ Phone _____ Fax _____

Project Information

Description: _____

Type of Filming:

☐ Commercial	☐ Music Video	☐ Multimedia CD/DVD/Internet
☐ TV Movie	☐ Feature Film	☐ Documentary
☐ TV Series	☐ Stills	☐ Sports/Exercise

Filming Location:

Date(s): _____ Through _____

Time(s): _____ a.m./p.m Until _____ a.m./p.m

Do you plan to have amplified sound? ☐ Yes ☐ No

In the event of inclement weather, film date(s) and times will be:

Any Special Effects? ☐ Yes ☐ No

If yes, please describe:

Cast/Crew size:

Equipment:

Number of Vehicles/Types of Vehicles:

Parking Plans:

Any street parking? ____ Yes ____ No

Please attach the following to his application:

1. Certificate of Insurance
2. Proof of 501(c)(3) tax-exempt status, if applicable
3. Detailed sketch of traffic plan during production
4. A site map of each location requested for filming with parking plan and layout of production needs. Please note any roads, parks, sidewalks, and requested closure locations.
5. Projected schedule of production dates (including set up, filming, and take down)
6. An executed Filming Agreement

Thank you for choosing Monroe County, Georgia.

(For County Use Only)

Date Application Received: _____

Application Received By: _____